

Admissions Policy

Tanglin offers a UK style education that broadly follows the English National Curriculum from Nursery to Year 13. Tanglin offers I/GCSE in Years 10 and 11. In the Sixth Form students can choose to follow either the A Level or IB Diploma pathway.

Parents, guardians and/or any persons with parental responsibility for the student or who have paid any fees or given instructions in relation to the student (a 'Parent') of a student or prospective student of the School are asked to sign the relevant section of the application form in recognition of their acceptance of these conditions.

The school caters for students who have the following attributes:

- An age appropriate fluency in English language (speaking, reading, writing and comprehension)
- A positive attitude to learning
- The ability to thrive in a high achieving environment
- Individual learning needs which can be largely met within the mainstream classroom and without significant additional adult support.

Tanglin does not provide any special programmes to teach students for whom English is an additional language and who are at an early stage of acquiring English. One parent is required to be fluent in English to ensure effective communication between school and home.

Students are required to reside with at least one parent. Tanglin will only consider students living with a legal guardian under exceptional circumstances e.g. both parents are deceased.

Enrolment is not automatic. The Admissions Policy is designed to ensure that the students who attend have the capacity to thrive within, and benefit from, all that Tanglin Trust School offers.

The completed application together with the past two school reports and reference from current school will be passed to the Head of School for review. The outcome of which will be:

- Approved
- Request for further information*
- Declined

*Requests for further information may be for an assessment and/or interview.

The assessments are to ensure the student's educational needs can be met within a mainstream school setting and in an age appropriate class. Assessments are conducted by Heads of Learning Support and Admissions and take place on scheduled days per term.

Where there is some evidence of additional educational need, opportunities will be provided to discuss the child's educational development in more detail, and for the school to carry out appropriate assessments, before an offer of a place can be made.

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Progression within Tanglin

Very occasionally, as students progress through one year group, it may become apparent that Tanglin is not able to provide the most appropriate educational setting that is in the best interests of the student. In this rare event parents will be thoroughly consulted with and supported in identifying a more suitable placement.

Enrolment into Nursery or Reception

The criteria for enrolment into Nursery or Reception are that all students must be capable of using English as their working language. Where children are bilingual they must be able to demonstrate a good working capability in English and Tanglin reserves the right to give any potential student a test to assess their level of English competence. All children must be toilet trained and out of nappies before joining the school.

Enrolment into Years 10 and 11

Students must start this course at the beginning of Year 10. On a case by case basis, the school will consider a start date of term two (January). Entry after the start of term two is not accepted. The expectation is that most students will progress into the Sixth form.

Enrolment into the Sixth Form

The Sixth Form offers students many opportunities for personal development, academic study and growth, the development of leadership and collaborative skills, extra-curricular activities and a chance to contribute to the wider community. Former students, reflecting on their time at Tanglin, report warmly on the lasting impact of their Sixth Form experience at Tanglin.

All Sixth Form students are expected to work hard if they are to be successful at either IB or A Level. To fulfil their potential, they must also develop and focus their commitment, energy and ambition. At Tanglin, we strive to promote the characteristics of the Tanglin Learner Profile to

prepare students generally for an independent life and for progression to higher education in particular.

Suitability for Sixth Form

Sixth Form study is designed to allow students to pursue subjects in which they have a particular interest to much greater depth and breadth. As such, students are encouraged to opt for subjects they enjoy with a passion and to which they are willing and able to dedicate at least two more years of study.

Naturally, a certain level of academic achievement in these subjects is also required for the student to be successful and to enable them to progress to university. Guidance is given from subject teachers about a student's suitability for a course and we strongly urge students and parents to act on such advice.

When considering a student's suitability for entry to the Sixth Form, the following criteria will apply:

a. The student's track record in terms of

- Work ethic
- Attitude
- Conduct
- Academic integrity
- Contribution to school life

b. In light of the A Level reforms, we expect most Tanglin students to opt to study 3 subjects at A Level and study them for the duration of the two year course.

c. Successful applicants should have an average B grade profile, based on performance in the Mock I/GCSE examinations, with at least an I/GCSE grade B in the subjects to be pursued at A Level, unless otherwise specified.

d. A student requesting to study 4 A Levels should have an I/GCSE grade A in each of the subjects to be pursued at A Level plus an excellent effort across all subjects.

e. A teacher recommendation that the course is appropriate for that student and that the student is likely to score:

- at least a grade D at the end of Year 13 for A Level
- at least a 4 for that subject at the end of IB

Movement to Year 13:

- At A Level: A grade D in the AS examination is required at the end of Year 12 to allow a student to progress to Year 13/A2.
- At IB: It is our expectation that a student will be on track for at least 24 points by the end of Year 12, based on internal assessments and end of year tests.

Students Requiring Additional Support

Tanglin has only limited resources to cater for students whose learning needs can only be met with significant support. Currently our Learning Support department offers both 'in class' and 'withdrawn' additional support to meet the needs of our students.

It is in the interests of all concerned, and particularly of the students themselves, that all who are admitted to Tanglin are able to enjoy high levels of success and thrive within the high achieving environment.

Parents of children who have a history of requiring any additional educational support are required to bring to the attention of the school detailed information regarding their child's specific learning needs. This information should include: previous school reports, SENCO (Special Educational Needs Coordinator) reports, copies of previous Individual Education Plans (IEPs) and any reports from outside professionals (e.g. educational psychologist, speech and language therapist, occupational therapist). *Parents are also strongly advised to discuss possible application prior to making a formal application to ensure that the school is in a position to meet the needs of the student.*

Failure, at the stage of application, to declare accurately and fully the extent of a child's individual learning needs may result subsequently in parents being asked to withdraw their child because the school is unable to meet his or her learning needs. This is a situation that we are anxious to avoid, particularly as it may impact adversely on the child's self esteem and future learning.

Children who have been offered a place at Tanglin, and who have also been identified as presenting with additional educational needs, will be assessed in context once they start at the school. The most effective way to ensure a child's individual needs are being met is to assess them in their learning environment. After a designated amount of time, a review meeting will take place to discuss the pupil's transition, progress and on-going provision that will be offered within school. If over time, the needs of the child are unable to be effectively met by the provision Tanglin can offer, we will endeavour to assist you in finding a suitable alternative placement.

Year group entry

Students will be placed in the appropriate age group taking account of their age on the 1st of September. It is the policy of the school to place students within their appropriate age group.

Waiting list priority

Tanglin gives priority to the following categories of students:

1. Children of employees
2. [Guaranteed Placement Rights](#)
3. [Standard Placement Rights](#)
4. Other Groups
 - Siblings (who have been in the school for at least one term*)
 - Former Tanglin Students
 - Children of Alumni (see below)
5. Normal Waitlist

Alumni Information

Alumni priority status is awarded if all of the conditions below are met:

- One of the applicant(s) parents must be registered with the Tanglin Alumni community
- Documentary evidence of school attendance, an old school report, a communication or certificate from the school on letter headed paper stating the Alumni name etc. has to be provided in hard copy to the attention of The Alumni Office at Tanglin Trust School

Hard copies will be returned by normal post where a return address has been provided.

To check if the item(s) to be sent via the post would be considered appropriate documentary evidence, Alumni may wish to submit a soft copy by email alumni@tts.edu.sg. Any files larger than 4MB are to be sent in via 'Dropbox' file sharing service. See www.dropbox.com

Any deviation from the conditions above is subject to the absolute discretion and written approval from a member of the management team at Tanglin Trust School.

Child Protection

Tanglin is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will contact the student's previous school and ask them to complete a Child Protection form.

Separation or Divorce

Tanglin's policy in cases of separation or divorce is to treat each parent equally unless there is evidence of a Custody Agreement or Court Ordered Restrictions.

*This condition may be waived in exceptional circumstances, at the discretion of the school.